

Sport Flyers Community Improvement Association
Cluster Box Unit Mailbox Rental Agreement

Eligibility: Cluster Box Unit Mailboxes (CBU Boxes) are available exclusively to Residents and Owners of Sport Flyers Estates. Renters are accommodated on a case by case basis.

Applicant Information:

Name: _____

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Fees

1. Initial Rental Fee: \$150 (Due upon application approval, Zelle or check info at bottom)
2. Annual Maintenance Fee: \$25. Note: Maintenance fees are subject to change annually based on the costs required to maintain and service the cluster mailboxes.

Agreement Terms

1. Payment Obligation: Payment for the CBU Box rental must be received in full. The initial fee of \$150 is due at the time of rental. The annual maintenance fee, which may vary each year depending on maintenance requirements, must be paid by the specified due date to maintain the CBU Box rental.
2. Forfeiture of CBU Box: Failure to pay the required fees within 30 calendar days of the due date will result in forfeiture of the CBU Box. The mailbox will be reassigned, and any mail will be returned to the sender after forfeiture.
3. Eligibility: Only current residents and owners of Sport Flyers Estates are eligible for CBU Box rental. Renters of Sport Flyers Estates property are eligible after all residents and owners are accommodated. If residency changes, the resident must notify the SFCIA board to arrange for the discontinuation or reassignment of the

CBU Box. Failure to notify and cancel after 30 days after a residency change will result in charges for lock and key replacement.

4. Mail Handling: The SFCIA board is not responsible for lost or misdirected mail. Residents/Owners/Renters are encouraged to regularly check their CBU Box.

5. Keys: Two keys will be provided with the CBU Box rental. Both keys must be returned to the SFCIA board when the rental agreement expires or is terminated. Failure to return both keys within 30 days will result in charges to cover lock and key replacement.

By signing below, I acknowledge that I have read and agree to the terms of this agreement and that I am a resident/owner/renter of Sport Flyers Estates.

Resident/Owner/Renter Signature: _____

Date: _____

SFCIA Representative Signature: _____

Date: _____

Please submit completed form (mail or email) and payment by check or Zelle to:

Please include Lot Number and “CBU” in the memo

Email: SportFlyersEstates@gmail.com

Mail: Sport Flyers Estates

PO Box 102

Brookshire, TX 77423

Zelle payment info: SportFlyersEstates@gmail.com

****Please include Lot Number and “CBU” in the memo****

